



Dear Parent or Guardian:

Thank you for completing the online enrollment for E-School Virtual Charter Academy, an accredited public school in the state of Oklahoma. We will need some additional enrollment information to complete your child's enrollment. You will need to submit two (2) proofs of residency in Oklahoma which shows your physical address. This may be a copy of an electric bill, gas bill, water bill, telephone bill, cable television bill, or a similar document. If you are not the natural or adoptive parent of the student, you will need to submit proof of legal guardianship. This should be a court document signed by a judge denoting custody for a student not living with the parent(s) listed on the birth certificate. If your child did not attend a public school in Oklahoma last school year, you will need to provide a copy of your child's birth certificate and immunization records, or a statement of exemption. If your child attended a public school in Oklahoma last school year, we will request these records from the school your child previously attended. We will also need your child's complete social security number and the name of the local school district where you reside. Although not required for enrollment, we also request you to complete the enclosed Home Language Survey and Federal Programs Survey. An enrollment checklist is enclosed. You may return these documents by mail or email to E-School Virtual Charter Academy at 2403 S. Division, Suite B, Guthrie, OK, 73044, or records@eschoolacademy.com. Please feel free to contact us at 1-833-203-4300 if you have any questions. Your child's teacher will contact you prior to the beginning of the school year. We are looking forward to working with you and your child during the upcoming school year.

Sincerely,

Robbie Rainwater, Head of School
E-School Virtual Charter Academy

Enclosures

2020-2021

2403 S. Division, Suite B, Guthrie, OK 73044



Enrollment Checklist

Student Name _____ Birthdate _____

Student Social Security Number _____

Local school district where student resides _____

- Two (2) proofs of residency in Oklahoma which shows your physical address. This may be a copy of an electric bill, gas bill, water bill, telephone bill, cable television bill, or a similar document.
- Proof of legal guardianship if you are not the natural or adoptive parent of the student. This should be a court document signed by a judge denoting custody for a student not living with parent(s) listed on the birth certificate.
- Copy of Birth Certificate if your child did not attend a public school in Oklahoma last school year.
- Immunization Records or an exemption statement if your child did not attend a public school in Oklahoma last school year. If you object to immunizations, you may provide (1) a certificate from a licensed physician stating that the physical condition of the child is such that immunization would endanger the life or health of the child; or (2) a written statement by the parent, guardian, or legal custodian of the child objecting to immunization of the child for medical, religious, or personal grounds.
- Home Language Survey
- Federal Programs Survey
- Signature Page from Student Handbook (last page).



I understand that this student is being enrolled in a public school in the State of Oklahoma. I also certify that all information provided in the enrollment application, including verification of residency, is true and accurate to the best of my knowledge.

Signature of Parent/Guardian

Date

2403 S. Division, Suite B, Guthrie, OK 73044