

Minutes of the Regular Meeting of the
Virtual Education Services Association
aka E-School Charter Academy Board of Governance
Bancfirst Meeting Room
202 W Oklahoma Ave
Guthrie, OK

April 30th, 2019

The Virtual Education Services Association aka E-School Charter Academy Board of Governance met in regular session at 5:30 p.m. on Tuesday, April 30th, 2019 in the meeting room at Bancfirst at 202 W Oklahoma Ave Guthrie, OK. The final agenda was posted at 2:00 p.m. on Monday, April 29th, 2018.

Members of E-School Virtual Charter Academy Board of Governance present:

Eddie Lynn
Laverne Dowding
Mike Barcum

Members of E-School Virtual Charter Academy Board of Governance absent:

Danny Pickelsimer
Richard Yurich

Others in attendance:

Seth Robbins, E-School Virtual Charter Academy Compliance Officer
Jason Hirzel, ESVCA, LLC
Dennis Schulz, Head of School
Eldona Woodruff

1. CALL TO ORDER AND ROLL CALL

Mr. Lynn called the E-School Virtual Charter Academy Board of Governance regular meeting to order at 5:32 p.m. . Roll was called and ascertained that a quorum was present.

2. STATEMENT OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING ACT

Mr. Robbins read the Statement of Compliance with the Oklahoma Open Meeting Act

3. Discussion and possible action on minutes of the February 26th, 2019 E-School Virtual Charter Academy Board of Governance regular meeting

Mr. Lynn moved to approve the February 26th, 2019 minutes as drafted. Mr. Dowding Seconded the motion. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

4. OPENING COMMENTS

Mr. Lynn welcomed everyone to the meeting and thanked everyone for coming. Mr. Robbins introduced Eldona Woodruff to the board.

5. PUBLIC COMMENTS

There were no public comments.

6. ADMINISTRATION

A. PRESENTATION BY SCHOOL COMPLIANCE OFFICER, SETH ROBBINS REGARDING PROGRESS TOWARDS COMPLETION OF PRE-OPENING REQUIREMENTS

Mr. Robbins gave updates regarding the ongoing marketing strategies and gave Progress updates regarding the pre-opening requirements.

B. Discussion and possible action regarding the approval of Eldona Woodruff As Co-Head of School In Charge of Instruction & Curriculum.

Miss Woodruff gave her professional background & listed off her certifications & qualifications. Mr. Lynn made a motion to approve her as Co-Head of School. Mr. Barcum seconded the motion. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

C. Discussion & possible action regarding approving Dennis Schulz as treasurer

Q & A was initiated by Mr. Dowding with all present members joining in. Conflict of interest & audit questions were posed. Mr. Schulz answered them to Mr. Dowding's satisfaction. Mr. Dowding made a motion to approve Mr. Schulz as treasurer, Mr. Lynn seconded the motion. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

D. Discussion & possible action regarding the approval of a school calendar.

Mr. Lynn motioned that the calendar be accepted as presented. Mr. Dowding seconded. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

E. Discussion & possible action regarding altering the grading scale to include 5.0 weighting for advanced & honors courses.

Mr. Dowding moved that we alter the grading scale as presented. Mr. Lynn seconded. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

F. Discussion & possible action regarding action regarding our conduct & discipline policy to include due process language.

Mr. Barcum moved that we add the due process language. Mr. Dowding seconded. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

G. Discussion & possible action regarding the approval of the Student & Faculty handbooks as prepared by Eldona Woodruff & Dennis Schulz.

Mr. Dowding suggested that the references to the school as E-School, E-School Virtual Charter Academy & ESVCA be uniformed to avoid confusion. Mr. Dowding made a Motion to adopt the handbooks with that minor change. Mr. Lynn seconded the motion. The motion carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

H. Discussion & possible action regarding the approval of the Annual Operating Budget & Estimate of Needs Policy as prepared by Mr. Schulz.

Mr. Barcum made a motion to approve the Annual Operating Budget & Estimate Of Needs Policy as presented. Mr. Dowding seconded the motion. The motion Carried with the following vote:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |

7. NEW BUSINESS

There was no new business

8. ADJOURNMENT

There was no further business, Mr. Barcum moved to adjourn at 6:09 p.m. Mr. Lynn Seconded the motion. The motion carried with the following votes:

| | |
|-------------|-----|
| Mr. Lynn | Yes |
| Mr. Dowding | Yes |
| Mr. Barcum | Yes |


Eddie Lynn, Board President


Seth Robbins, School Compliance Officer


Danny Pickelsimer, Board Clerk