

Minutes of the Regular Meeting of the
Virtual Education Services Association
aka E-School Charter Academy Board of Governance
Bancfirst Meeting Room
202 W Oklahoma Ave
Guthrie, OK

February 26th, 2019

The Virtual Education Services Association aka E-School Virtual Charter Academy Board of Governance met in regular session session at 5:30 p.m. on Tuesday, February 26th, 2019, in the meeting room at Bancfirst at 202 W Oklahoma Ave Guthrie, OK. The final agenda was posted at 2:00 p.m. on Monday, February 25th, 2019.

Members of E-School Virtual Charter Academy Board of Governance present:

Eddie Lynn
Laverne Dowding
Danny Pickelsimer

Members of E-School Virtual Charter Academy Board of Governance absent:

Mike Barcum
Richard Yurich

Others in attendance:

Seth Robbins, E-School Virtual Charter Academy Compliance Officer
Dennis Schulz, Consultant ESVCA, LLC (Management Company)
Dr. Rebecca Wilkinson, Executive Director Statewide Virtual Charter School Board
Melynn Robbins, Scribe

1. CALL TO ORDER AND ROLL CALL

Mr. Lynn called the E-School Virtual Charter Academy Board of Governance regular meeting to order at 5:30 p.m. . Roll was called and ascertained that a quorum was present.

2. STATEMENT OF COMPLIANCE WITH THE OKLAHOMA OPEN MEETING ACT

Mr. Robbins read the Statement of Compliance with the Oklahoma Open Meeting Act

3. Discussion and possible action regarding minutes of the December 18th, 2019

E-School Virtual Charter Academy Board of Governance regular meeting

Mr. Dowding moved to approve the December 18, 2018 minutes as drafted. Mr. Pickelsimers seconded the motion. The motion carried with the following vote:

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes

4. OPENING COMMENTS

Mr. Lynn welcomed everyone to the meeting and thanked everyone that could attend for coming. Mr. Lynn recognized the other parties in the room

5. PUBLIC COMMENTS

There were no public comments.

6. ADMINISTRATION

A. PRESENTATION BY SCHOOL COMPLIANCE OFFICER, SETH ROBBINS REGARDING PROGRESS TOWARDS COMPLETION OF PRE-OPENING REQUIREMENTS AND OTHER PROGRESS

Mr. Robbins discussed various progress made such as achieving accreditation, the receipt of site codes, membership in the Oklahoma Public Charter Schools Association, the identification of Florida Virtual School as possible curriculum vendor, the completion of the website, etc.

B. Discussion and possible action regarding approval of Dennis Schulz as Superintendent of E-School Virtual Charter School effective July 1st, 2019

Mr. Dowding motioned to approve Dennis Schulz as Superintendent. Mr. Pickelsimer seconded the motion. The motion was approved by the following vote.

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes

C. Discussion and possible regarding the approval of the following policies:

- 1. Access & Equity**
- 2. Student Recruitment**
- 3. Admissions & Enrollment**
- 4. Student Attendance**
- 5. Promotion/Graduation**
- 6. Conduct & Discipline**
- 7. Safety & Emergency Response**
- 8. Student Grading**

Mr. Dowding asked about the virtual charter school attendance law. Mr. Lynn recognized Dr. Wilkinson for clarification. Mr. Dowding also asked about the section on illicit substances and requested some changes be made to that section. Mr. Dowding made a motion to approve all policies as a bundle except item 6, Conduct & Discipline, until a change could be made to clean up the illicit substance section. Mr. Pickelsimer seconded the motion. The motion carried with the following vote:

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes

D. Discussion & possible action regarding the approval of the following Job Descriptions, Benchmarks, & Evaluations.

- 1. Support Staff**
- 2. Teaching Staff**
- 3. Superintendent**
- 4. Encumbrance Clerk**
- 5. Treasurer**

Mr. Dowding asked for clarification regarding what encumbrance clerk was. Mr. Lynn recognized Dennis Schulz for an explanation. While explaining that portion Dennis Schulz also explained the various evaluation instruments and how they would be used. Mr. Dowding motioned to approve the descriptions, benchmarks and evaluations as written and as a group. Mr. Lynn seconded the motion. Motion carried with the following vote:

Mr. Pickelsimer Yes
Mr. Dowding Yes
Mr. Lynn Yes

E. Discussion & possible action regarding the approval of the following Financial policies:

- 1. Financial Controls and Processes Policy**
- 2. Annual Audit Policy**
- 3. Investment Policy**

Mr. Lynn motioned that the financial policies be approved as written and as a group. Mr. Pickelsimer seconded the motion. The motion carried with the following vote:

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes

F. Discussion & possible action regarding the approval of entering into an Agreement with Municipal Accounting Systems for Student Information & School Accounting Software.

After discussion about features and capabilities where Dennis Schulz and Dr. Wilkinson clarified for the board, Mr. Dowding motioned that the agreement be approved. Mr. Pickelsimer seconded the motion. The motion carried with following votes:

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes

7. NEW BUSINESS

There was no new business

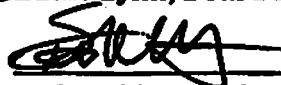
8. ADJOURNMENT

There was no further business, Mr. Lynn moved to adjourn 6:35 p.m. Mr. Dowding seconded the motion. The motion carried with the following votes:

Mr. Lynn Yes
Mr. Dowding Yes
Mr. Pickelsimer Yes



Eddie Lynn, Board President



Seth Robbins, School Compliance Officer

Danny Pull

Danny Pickelsimer, Board Clerk